



Welcome

Ms. Casanellas
Algebra 1A-Algebra 1B
Hialeah Gardens High School
Mathematics Department
Room 3301

Dear Parents/Guardians and Students:

I want to take this opportunity to introduce myself and express my excitement about working with your child this 2023 – 2024 academic year. I love teaching Mathematics. I care deeply about each of my students. I believe students can grow and develop by examining the issues we cover in class. The main goal of my course is to prepare students to be successful at higher education and to provide their young minds with the analytical and quantitative skills that are in such high demand in the labor markets. To be competitive in today's global and fast paced economic world it is imperative to be equipped with essential skills that need to be developed at an early age. The classes I will be teaching will not only be concentrating in the mechanics of Mathematics, but they will also go beyond the scope of the class to bring out the maximum potential in every student.

Additional information about the class is provided in the syllabus attached to the bottom of this page. It is **mandatory for the student and parent/guardian to read the syllabus and sign the detachable portion at the bottom of the syllabus** in order to indicate your understanding and support of the classroom system. There is also space provided for you to express any questions, concerns, or comments. **Students should return the signed portion of the syllabus to me by the end of the first week of classes.**

Also note that if you ever have any comments, questions or concerns, I am available for phone calls and meetings (by appointments only). To schedule a meeting, you may contact me via email.

Contact Information: (305)698-5000

Conference Times: 2:25 – 3:25 p.m. (By appointment only)

Website: mrcasanellas.weebly.com

I am excited about working with your child. I welcome questions or comments, and I am looking forward to a great year!

Sincerely,

Ms. Casanellas

Physical Classroom Rules and Expectations

- **The main classroom rule is *RESPECT***
- Come in on time and in uniform
- NO FOOD, NO DRINKS, NO GUM allowed in class
- Be seated and ready to work when the bell rings
- Come to class prepared with all necessary materials
- Follow directions at all times
- **Electronic devices are NOT PERMITTED in class**
- Keep hands, feet, and objects to yourself
- **Treat others as you would like to be treated**

Consequences for Bad Behavior

Bad Behavior/Rule Breaking:

- First Offense – Verbal Warning
- Second Offense – Parent(s)/Guardian(s) will be contacted
- Third Offense – Detention
- Should the student continue to act out in class, I reserve the right to issue the student a referral to the administration, where the issue will be dealt with by the Dean of Discipline.

Make-up Work

Attendance is mandatory! Students who miss a class must excuse such absence in a period of 72 hours to be able to make up the work and get a grade for the classwork, quiz, or test given in class that day.

Students who miss a class (excused or unexcused) **ARE EXPECTED** to ask their peers about everything that was discussed that day in class. This includes: what was the lecture about, writing the notes, special announcements, and home learning assigned for the day. *If a quiz or test was missed because of an excused absence the student needs to talk to me ASAP.* No retakes for unexcused absences. Any student who fails to turn in a home learning assignment on time will receive a score of ZERO.

IMPORTANT: When the student turns in their home learning, class work, quizzes, or tests; the Student will have to show their work and the step-by-step process of arriving to a particular answer to receive the points. If you do not show the process in which you solve a particular problem or exercise you will not receive any points for that question EVEN IF YOU GET IT RIGHT. Guessing is not allowed.

If you miss a class...

- **Ask your classmates and check the assessment list to find out what you missed;**
- **Copy your classmate notes and get the class work and the home learning;**
- **Do the work you missed and turn in any missed assignments.**

Homework/Home Learning

No late work will be accepted

Homework assignments will be posted online, every WEEK. If a student is unable to complete the homework due to technology issues or online access, it is the student's responsibility to submit a parent's note to the teacher no later than 24 hours BEFORE the due date. This note should be signed and dated by the parent explaining why the student is unable to complete online homework assignments. A student may request hard copies of homework assignments prior to the due date.

Attendance

Attendance is mandatory! Students who miss a class must excuse such absence in a period of 72 hours to be able to make up the work and get a grade for the classwork, quiz, or test given in class that day.

Students who miss a class (excused or unexcused) **ARE EXPECTED** to ask their peers about everything that was discussed that day in class. This includes: what was the lecture about, writing the notes, special announcements, and home learning assigned for the day. *If a quiz or test was missed because of an excused absence the student needs to talk to me ASAP.* No retakes for unexcused absences. Any student who fails to turn in a home learning assignment on time will receive a score of ZERO.

If you miss a class...

- Ask your classmates and check the assessment list to find out what you missed;***
- Copy your classmate notes and get the class work and the home learning;***
- Do the work you missed and turn in any assignments.***

Tardiness

Students are expected to be seated with their materials ready when the tardy bell rings. Excessive tardiness will result in a phone call to parent, a detention, and possible administration involvement.

Grading Scale

Assignments/Assessments are divided into four categories totaling 100%.

The categories are as follows:

Assessments/ Projects.....	25%
Assignments.....	40%
Participation.....	15%
Lab Activity.....	20%

Syllabus for Academic Year 2023-2024

Materials Needed (MANDATORY)

- Binder
- College ruled loose leaf paper
- Graphing loose leaf paper
- Scientific Calculator TI-30X IIS (PRECALC)
- Pencils and erasers
- Markers

BINDER:

Students are expected to keep a neatly organized binder with: *syllabus, bell ringers, notes, classwork, and handouts*. You will also need dividers to keep each of the above mentioned sections of the binder separated. ***Regular binder checks will be conducted and grades will be given.*** Students who fail to bring the binder each class (as well as all other supplies) will lose class work points.

Student and Parent Contract Sheet

Print out this page and fill in all the required information. After reading and acknowledging the classroom regulations please sign the bottom. After completely filling out and signing this page return to teacher the following class period for a grade.

Student Name: _____

Student ID #: _____

Parent(s)/Guardian Name: _____

Parent(s)/Guardian Phone #: (_____) _____ Home or Cell

Parent(s)/Guardian E-mail Address: _____

Best Time to contact Parent(s)/Guardian: Morning Afternoon Nighttime

Student Statement of Acknowledgement: I have read and acknowledge the welcome letter and classroom regulations for the 2023–2024 school year. I will abide the class rules, make all the effort to complete the assignments, and engage in class participation for my own learning experience to be successful. I will also respect the teacher and class peers. If not, I understand my negative actions will result in academic and/or behavior consequences.

Class Period/Subject/Date: _____

Student's Signature: _____

Parent/Guardian Signature: _____

PLEASE FEEL FREE TO EXPRESS ANY QUESTIONS OR COMMENTS IN THE SPACE BELOW.